

SECRET

Approved For Release 2001/08/29 : CIA-RDP74-00390R000200070004-5

DDI-FILING EQUIPMENT INVENTORY - AS OF 30 JUNE 1963

	SAFES				CAPINETS						MISC.	
	4- Drawer	5- Drawer	2- Drawer	Card Sizes	5- Drawer	4- Drawer	2- Drawer	Card Sizes	Kardex	Map Cases	3- Drawer	
O/LL/I	2	---	2	---	---	1	---	---	---	---		
NPIC	63	8	47	---	294	4	---	55	---	226		
ONE	38	---	48	---	6	2	---	1	---	1		
OCR	485	48	189	27	245	10	---	1346	---	5		5774-Saf-T-Stak 4-Elec. Card Files 18-Book Cases 26-Misc.
OCI	280	26	214		4	2				10		9-Misc.
ORR	520		374	61	159	77		65	25	1599	1	1-Map Safe 1846-Saf-T-Stak
OSI	217	---	169	14	2	13		---	3	3	---	1-Map Safe 6-Supply Cabinets 153-Shelves 478-Book Case Sections
OBI	62	---	9	---	12	---	4	2	1	64	3	3-Supply Cabinets 294-Feet of Shelf Filing
OO	7	---	---	---	---	---	---	---	---	---	---	---
OO/C	231	3	15	---	122	22	---	143	---	18	---	1-Rol-Dex 1-Wellink-Hercules
EDD	94	7	---	---	10	19	---	25	---	1	---	6-Roto-Files
	31	---	3		55	50	---	8	---	4	---	---
	4	---	---	---	1	2	---	---	---	---	---	---
Total	2094	92	1070	102	950	205	4	1645	29	1931	4	3327

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Excluded from automatic
downgrading and
declassification

Filing Equipment - June 1963
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	safes			cabinets		card sizes
	4 dr	5 dr	2 dr	5 dr	4 dr	
O/DDS	1566	42	266	348	305	103
O/DDI	2054	92	1070	950	205	1645
DCI	373	7	77	165	18	76
ddr	52	2	57	2	2	--
	4045	143	1470	1465	530	1824
DDS&T (osa)	105		73	8		6
	4150	143	1543	1473	530	1830

4150
 143
 1543
 1473
 530
 1830
 9669

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1963 Filing Equipment - *Surplus* - *3414*

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	^{4 dr} safes		^{5 dr} cabinets	^{4 dr} card sizes	
O/DDS	1566	42	266	348	305
O/DDI	2054	92	1070	950	205
DCI	373	7	77	165	18
DDR	52	2	57	2	2
Totals	4045	143	1470	1465	530

143
 470
 1465
 530
 1824
 9477
 500
 1438500

Remains *Staff Relays* *Armed* *34200*
Surplus

Stat Int'l

STATINTL

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	SAFES				CABINETS					MISC.	
	4- Drawer	5- Drawer	2- Drawer	Card Sizes	5- Drawer	4- Drawer	Card Sizes	10- Drawer	Kardex	2- Drawer	Map Cases
O/DDS					4	- - - -	1				1
Communications	349	9	35	16	38	14	- - -	36	43		30
Logistics	275	22	45	- - -	180	29	60		22	6	28
Regulation Control	8	- - - -	6	- - - -	- - - -	- - - -	- - - -	- - - -	- - - -	- - - -	- - - -
Personnel	214	7	63	- - - -	49	204	9	- - - -	43	- - - -	3
Records Management	7	- - - -	1	- - - -	3	- - - -	- - - -	- - - -	- - - -	- - - -	- - - -
Training	332	2	21	- - - -	40	48	5	- - - -	22	- - - -	36
Security	278	- - - -	85	13	32	7	21	- - - -	7	- - - -	1
Medical	88	2	10	2	2	2	7	- - - -	- - - -	- - - -	1
Total	1566	42	266	21	340	265	102	36	137	6	105

2-Roll-Dex Units
3-Diebold Files
43-Units Saf-T-Stack
1-Simplified File
4-Vaults
36-Storage Bins
146-Storage Cabinets
350-Book Case Sections
2-30 Drawers For
Addressograph Plates
3-Tub Files
3-Map Racks
2-Plan Holders
51-Book Cases
30-Roll-Dex
6-Book Shelves
403-Book Cases
3-Large Safes
7-Film Racks
5-Door Type Safes
84-Book Case Sections
37-Supply Cabinets
220-Units of Shelving
3-Elevator Files
1-Refrigerator File
45-Roll-Dex Units
1-PendaFlexer

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Medical Files Case History

1953 - Employees Medical Case Files occupied

21 - 5 dr cabinets 210 cu ft

11 3 dr Xray cab. 187 cu ft
(15 x 18 x 24)

Expanded to 40 - 5 dr cabinets 400 cu ft.

Jan 1958 converted to shelving

40 sections cost \$1500

replaced 40 cabinets cost 3200

Sept 1960 added

5 sections cost \$500

1962 converted to

10 motorized units cost \$24,000 will house 40,000
replaced 25 sections shelving (7 high). Lockets

X-rays maintained on shelving
apart from the case files